

Application form for Electric Vehicle for Pay & Display Bay (EVP&D) and /or Newride (Charging Bay-EVCB) Permit

IMPORTANT - Please read the notes below and overleaf before completing this form



1. First name Surname
BLOCK CAPITALS PLEASE Mr, Mrs, Miss, Ms or Title (Please delete)

2. Home Address

3. Telephone Number Mobile

4. Email

5. Do you live at the above address at least 5 nights a week? Yes / No (please delete)

6. How long have you lived at the above address?

7. Electric Vehicle's registration number

8. Make of vehicle and Colour

9. In whose name and at what address is the vehicle registered?

10. If you have a valid Electric Vehicle residents permit, please write your permit number here

Electric Vehicle pay and display permit (EVP&D)		Office use only
Permit to start from:		PM ID
I enclose an administration fee of £52.50 (please tick) Is the vehicle fuelled by renewably sourced energy? Yes..... No (If yes, no fee applies)		

Electric Vehicle Charging Bay Permit (EVCB)		Office use only
Permit to start from:		PM ID
I enclose an administration fee of £52.50 (please tick)		

Total fee enclosed:

Proof of residence, current full driving licence & vehicle registration document (V5C, log book) are required.

Warning - It is a criminal offence to make a false statement for the purpose of obtaining a P&D and charging bay permit, and upon summary conviction is subject to a fine of up to £2,500. It is a criminal offence to misuse or allow the misuse of the permit which renders the offender liable (a) on conviction on Indictment to imprisonment for a term not exceeding 2 years (b) on summary conviction is subject to a fine of up to £5,000.

I declare that all the information I have given in this application is true. I have received and read the notes and understand that making a false statement to obtain any permit is a serious criminal offence for which I can be prosecuted. I understand that if I cease to reside within the controlled parking zone or cease to keep the motor vehicle specified above I will immediately return the permit to Permit Administration, PO Box 20219, London, NW1 9GL. I further understand that it is a serious criminal offence if I misuse the permit that I am applying for.

No personal information you have given us will be passed on for commercial purposes. Our policy is that all information will be shared among officers and agencies where the legal framework allows it if this help to improve the service you receive and to develop other services.

Signature of applicant Date

If you are unable to meet the requirements of this form in full for any reason, please telephone 020 7974 4646 before submitting this application.

Electric vehicle Pay and Display permits (EVP&D) – for use in pay and display bays north of Euston Road only

You can apply for an EVP&D permit if you are a Camden resident, you own an electric vehicle (this does not include hybrid vehicle) **and you can show us proof of the following:**

- Proof of residence (e.g. Council tax bill/statement on Electoral register)
- Ownership of an electric vehicle (vehicle registration V5C (log book) showing your name and Camden address)
- Full driving licence (in your name)

If you have a current Camden residents permit for an electric vehicle and you would like to apply for an EVP&D permit for this vehicle, you just need to complete this application form and pay the registration fee. **Please note that an EVP&D permit does not allow you to park in a resident's only bay.**

You can apply for a separate EVP&D permit for each electric vehicle that you own. You can have up to 3 electric vehicles on one permit, however you can park only one vehicle at any given time in pay & display bay.

Change of circumstances - You should let us know if you change your electric vehicle and buy another one, we will then transfer your EVP&D permit to the new vehicle. (vehicle registration V5C must be provided). If you move out of Camden then you must return your permit. **Responsibility for renewing any permit rests with the individual permit holder.**

Where you can park with this permit

The EVP&D permits allow free parking, up to maximum hours in **pay and display bays north of Euston Road only**. In some zones there are 'shared use bays' (used by motorists purchasing pay and display tickets), holders of electric vehicle permits can also use these bays. You should always check roadside plates and road markings to ensure that the bay you are parked in is a pay and display bay, please also check the maximum hours allowed, as these vary. If you park in any other type of bay, or park for longer than the maximum stay allowed, you may receive a Penalty Charge Notice (PCN).

The EVP&D permits do not allow you to park for free on any pay and display bays south of Euston Road (in zones CA-C, CA-D and CA-E). If you do park in these zones, you will need to buy a pay and display ticket from the roadside machine.

Cost of permit

Each EVP&D permit is subject to a registration fee of **£52.50** per annum. (correct at the time of printing). **No Refunds** will be given. This fee will be waived for vehicles fuelled by renewably sourced electricity. (Proof will be required)

Newride (charging bay) - for use in all charging bays in Camden

Charging your electric vehicle(s)

Camden residents owning electric vehicles can also apply for a **Newride (charging bay) permit** to park in a charging bay for a maximum of 3 hours per day. Visit www.newride.org.uk for a list of charging bays in Camden.

Newride Electric vehicle charging bay permits (EVCB) - (terms and conditions)

1. You must be a resident of Camden to apply for the above permit.
2. You must pay an annual fee of **£52.50** for this permit (correct at the time of printing) **No Refund** will be given.
3. Once you obtain EVCB permit you must contact Elektromotive to register and to obtain a cable and key to supply electricity to charge your vehicle (This will cost £100 +VAT and can only be obtained by them). Visit www.elektromotive.com or contact 01273 704775
4. You may only recharge your vehicle while correctly parked within a designated electric vehicle charging bay (EVCB).
5. It is your responsibility to ensure that re-charging is carried out safely and to make sure that the cable is properly plugged in to your vehicle and that the positioning of the cable does not create any kind of hazard to passers-by. Please make sure you read and understand the notes provided by Elektromotive.
6. You may only park in an EVCB for the purpose of recharging your vehicle for a maximum period of 3 hours at any one time. You may not **return** to any charging bay within 3 hours. If you park your vehicle in an EVCB in contravention of this condition you will be liable to receive a penalty charge notice (PCN) and we may remove your vehicle to the pound.
7. We reserve the right to suspend or remove the charging bay without prior notice

Please return the completed form to:

Permit Administration
100 St Pancras Way
London NW1 9NF
Tel: 020 7974 4646
Fax: 020 7974 4604

Checklist (please tick)

- | | |
|--------------------------|---------------------------------------|
| <input type="checkbox"/> | completed and signed application form |
| <input type="checkbox"/> | correct payment |
| <input type="checkbox"/> | proof of residence |
| <input type="checkbox"/> | proof of vehicle and ownership |
| <input type="checkbox"/> | full driving licence |

permitadministration@camden.gov.uk